

Building Committee Minutes 3/4/08

Present: Joe Fiala, George Malette, Don Burke, Sherry Burdick

Guests: Chief Greg Begin, Chief Bob Richards, Fred Ventresco

Meeting opened at 4:03 pm at Safety Complex.

Purpose is to discuss issues with the building.

Group toured Fire Dept side and found the following:

-Need for roofs over some outside doors to prevent snow buildup and rainwater from entering the building
-No light switch by one of the doors entering garage—one existing is on opposite end of building.
-Stairway to upstairs closet may not meet code.
-Security system not operational.
-Chargers for vehicles frequently blow breakers if more than one is used at a time
-Poor ventilation—leads to water buildup and mold issues
-Mold on drywall near floor
-Lack of storage
-Vinyl tile never sealed properly

On Police Dept side:

-Little storage for files, some are stored offsite
-2 doors need overhangs to prevent water from entering
-No interview room (using juvenile holding cell)
-Cameras do not record, not enough to cover building
-Evidence room overfilled
-Door to garage does not close
-No drain in garage floor
-Ballasts in florescent lighting not working properly
-No appropriate entrance/exit for officers

Committee reconvened with Chief Richards and TA Ventresco at Town Office at 5:05
Discussed report of Fire Marshall recently received. Tour of building to see problems.

3rd floor

-Windows above doors must go
-Doors and frames must be replaced with fire rated doors
-Attic door must be replaced

Cable Room

-Numerous extension cords must be replaced with permanent wiring.
-No proper egress
-Green screen not fire rated
-Wet ceiling tiles

Conservation Room

-Egress
-Fire escape not up to code
-Few electrical outlets

-Missing exit signs
-Improper placement of smoke detectors
- Meeting Room
-Egress
-Door to clerk's office need to be fire rated and rehinged
-Smoke detectors improperly placed
-Emergency lighting needed
- Clerk's office
-Exit signs
-Emergency lighting
-“not an exit” sign needed over vault door

Basement

-Holes in ceiling
-Doors replaced
-Exit signs
-Smoke detectors
-Egress
-Dog house needs sheetrock
-Numerous unmarked steps (trip hazards)
-Heating for offices

Fire rated door for each room off a hall way

Sprinkler system for entire building or fire rated material sprayed on all wood.

Doors opening into walk ways need to be rehinged

Door knob missing on 3rd. floor

Need a fire alarm system hard wired in the entire building and connected to fire dept. or other emergency dept.

Width of the stair going to the third floor undersized.

The Two fire Door on main level missing the door latches **Safety issues and fire issue**

Removal of florescent tube from dog house . **Safety issue**

Food panty items near heater unit

Wires hanging out of wall near freezer in food panty

Light switch be hind door food panty

Discussed that BOS had approved up to \$2500 to hire a professional Fire Engineer to create a plan to address these and other issues. Committee hopes to have plan in hand by next meeting, April 1. Town has 30 days from time of report to develop the plan. Next meeting may be postponed if necessary to wait for plan.

Adjourned at 5:58 pm

A True Record

Joe Fiala